



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		MES Keveeyam College Valanchery
• Name of the Head of the institution		Prof. Dr. Vinod Kumar K.P
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04942644380
• Mobile no		9447537797
• Registered e-mail		principal@meskeveeyamcollege.ac.in
• Alternate e-mail		iqac@meskeveeyamcollege.ac.in
• Address		Valanchery
• City/Town		Valanchery
• State/UT		KERALA
• Pin Code		676552
<b>2.Institutional status</b>		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. Najila T.Y				
• Phone No.	04942642670				
• Alternate phone No.	04942644380				
• Mobile	9495971122				
• IQAC e-mail address	iqac@meskeveeyamcollege.ac.in				
• Alternate Email address	iqac.meskvm@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://meskeveeyamcollege.ac.in/Uploads/Files/AQAR%202020-21.pdf">https://meskeveeyamcollege.ac.in/Uploads/Files/AQAR%202020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar">https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.44	2021	07/09/2021	06/09/2026
Cycle 2	A	3.28	2015	03/03/2015	02/03/2020
Cycle 1	B	72%	2007	31/03/2007	30/03/2012
<b>6.Date of Establishment of IQAC</b>			09/07/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	RUSA	UGC	2018	1720372	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>13</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
New certificate courses were initiated under the guidance of IQAC and Skill School was inaugurated to offer certificate courses to students with the collaboration of govt. and non govt. agencies.		
IQAC encouraged the effective use of digital learning platforms and the development of other digital contents		
Research culture was promoted with the conduct of various seminars, international conference and workshops. The faculty was provided research grants for minor projects and travel grants to present papers at international conferences.		
IQAC conducted various FDP's under the PARAMARSH scheme of UGC for the faculty of the college and those of other institutions		
Induction classes and bridge courses were organized at the beginning of the academic session. Departments were encouraged to send students for internships, projects and field visits.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>Promotion of Innovations: Innovative ideas for product and process development to be promoted</p>	<p>IEDC club of MES Keveeyam College Valanchery has conducted (SALT) sessions at MES Higher Secondary School Irumbiliyam. SALT programme is specifically designed for students of 9th &amp; 11th standards. The Women Empowerment Cell of MES Keveeyam College organized an Entrepreneurial Skill Development programme in association with Kerala State Women Development Corporation, Entrepreneurship Development Club &amp; Innovation and Entrepreneurship Development Centre with an intention to inculcate entrepreneurial skills among the students. The college has participated in the IEDC summit 2021</p>
<p>E-Learning Centre: Facilities for online classes to be enhanced in the pandemic-induced scenario</p>	<p>E-Learning Centre and Virtual Conference Hall were utilized to develop e-content by the students and teachers.</p>
<p>Learning Management Systems and e-learning: Proper training to teachers and students e-teaching and e-learning through learning management system</p>	<p>The Internal Quality Assurance Cell organized webinars for students and teachers on Learning Management Systems and e-Learning Tools. IQAC organised several workshops on Moodle-based LMS of the college.</p>
<p>Participation of faculty members in the Professional Development Programmes to be encouraged.</p>	<p>1.FDP on An Inquiry to Qualitative Research Methodologies from 26.07.2021 to 30.07.2021 2.Two Days Faculty Development programme on IPR, GST and Research Methodology-A Vignette on 16th and 17th August 2021. 3. A three days FDP on Teaching Language and Literature from 16.08.2021 to 18.07.2021 4.</p>

	FDP on COPO Analysis conducted on 19.07.2021 5. FDP on Class Room Communication and Professional Development under the UGC Paramarsh Scheme on 21.09.2021. 6. FDP on Investors Education and Awareness In association with Sraddha Academy on 08.12.2021
Preparation for NAAC Accreditation	The Institution prepared for the NAAC Visit Review meetings with the criteria coordinators and head's of departments were conducted on a weekly basis. The visit was conducted from 04.09.2021 to 05.09.2021
Certificate courses: Departments shall take initiatives to introduce certificate courses. Certificate courses through external agency shall be promoted	Skill School was inaugurated to cater exclusively to certificate courses. The college has an MoU with KELTRON for conducting skill-based value added certificate courses. Departments are conducted certificate courses
Promotion of Alumni involvement in developmental activities of college	Alumni shared their expertise in various fields in different interactive programmes
Promotion of eco-friendliness	Environment day was celebrated. Planting of trees was promoted. The use of disposable plastic and paperware in the college was discouraged, especially during the conduct of programmes.
Promoting quality enhancement in nearby institutions	MES Keveeyam College Valanchery is the mentor of five colleges under the PARAMARSH scheme of UGC. Under this scheme, the IQAC undertook various initiatives to promote quality in non-accredited higher educational institutions. Guidance was also provided for NAAC accreditation in terms of preparation of SSR

	and the like. Two mentee institutions completed their NAAC accreditation process under our guidance.
Internal Academic Audit	As per the norms prescribed by the IQAC, the Internal academic audit has been completed by all the departments during the month of August 2021
Promoting Social Entrepreneurship	The college has Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution recognised by the Mahatma Gandhi National Council for Rural Education under the Ministry of Education, Govt. of India.
Internships Departments shall take initiatives to encourage internship opportunities for students	The college has been able to provide internship opportunities for around 130 students from B.Voc and BA programmes.
Promoting Skill Training	The college was recognised as a skill training centre under National Skill Development Council. The college has an MoU with KELTRON for conducting skill-based value-added certificate courses The followings certificate courses were conducted for the 1st year UG students in association with KELTRON. 1. Diploma in Computer Applications (DCA) 2. Certificate Course in Android Application Development 3. Computerized Financial Accounting (Tally & MS Office) 4. Certificate Course in Foreign Accounting
Support to disadvantaged students	The Parent Teacher Association (PTA) granted Suvidya Scholarship this year too. About 100 scholarships are given to

	meritorious students who do not receive any other government scholarships
Engagement with NEP	NEP and Prospectus of Higher Education Institutions on 11.11.2021
Promotion of scientific temper	In connection with the National Science Day celebrations the science departments of the college jointly organised various programmes to promote scientific temper.
Responding to the Covid situation	Though the year with a dwindling in the number of covid cases, the college continued social distancing measures and enforced masks to ensure safety. A vaccination drive was conducted in collaboration with the health department.
Assessing the impact of the current Covid situation	A study was conducted among the people in the adopted villages to study the impact of Covid 19 on the livelihood of the people. The study was conducted by the Unnat Bharat Abhiyan Cell of the college
Seminars and workshops by Departments	<ol style="list-style-type: none"> <li>1. Five days Faculty Enrichment Programme on Spectroscopy of Metal Complexes organized by the Research and PG Department of Chemistry, in association with Chemical Research Society of India (CRSI) under the Paramarsh Scheme of UGC from 06th to 10th September 2021.</li> <li>2. International student webinar on Writing Across Boundaries organized by the PG Department of English on 22.12.2021</li> <li>3. Orientation Programme on French Language and Skill Development on 07.01.2022</li> <li>4. IQAC organized an</li> </ol>

	International Conference on Advanced Research Insight 2022 in association with Kerala State Higher Education Council (KSHEC) from 11?? to 14?? January 2022. 5. Talk on Gender Equality Today for a Sustainable Tomorrow organized by KSWDC Women's Cell in association with Kerala State Women's Development Corporation on 11.03.2022
New initiatives on energy conservation	Measures were taken to conserve energy like switching to LED lights and creating awareness about steps to conserve energy. An energy audit of the college was also conducted
Enhancing educational resources	The number of books in the library and the digital library were enhanced.

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College governing body	27/09/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	20/01/2023

#### 15. Multidisciplinary / interdisciplinary

MES Keveeyam College tries to integrate multidisciplinary into its curriculum with a vision to enable an overall development of the students in all allied fields apart from their core subjects. The college, being affiliated to the University of Calicut follows the syllabus prescribed by it.

Various departments offer Open Courses to students from other disciplines thereby promoting interdisciplinarity. Credit based open courses offered to students of any discipline are:

1. Introduction to computer and office automation
2. English for competitive examination
3. Environmental chemistry
4. Life skill development
5. Non conventional energy sources
6. Nutrition health and hygiene
7. Physical activity, health and wellness
8. Basic accounting
9. E-commerce
10. Basics of entrepreneurship and management

Apart from this, various departments also offer interdisciplinary certificate courses. The certificate courses by the departments of Computer Applications and English are usually taken by students across disciplines.

All students are required to compulsorily complete credit based audit courses in environmental studies, disaster management, gender studies and human rights for graduation. A stipulated number of hours of social service is also compulsory. Students undertake blood donation camps and visits to old age homes, childrens homes and tribal colonies as part of the community engagement.

The institution offers flexible curricula in certain courses that enables multiple exits. For example, the Integrated MSc Botany with Computational Biology programme permits exit after completing the 3rd year with an undergraduate degree certificate. The BVoc Optometry and Ophtalmological Techniques and the BVoc Retail Mangement programmes have multiple exit options at the end of 1st, 2nd and 3rd years of education with a certificate, diploma and undergraduate degree respectively.

The institution plans to undertake projects, surveys and field

studies to identify issues and challenges pertinent to the location and society. It also plans to engage with local self government agencies in the process of identification and in formulating feasible solutions to them. The research departments will strive to undertake research in the aforementioned areas.

The institution conducts various conferences and events to promote interdisciplinarity and multidisciplinary. For example, INSIGHT 2022 the International Conference on Advanced Research conducted from January 11 to 14, 2022 engaged in a multidisciplinary approach to environment and sustainability. The Institution has started the inclusion of new generation interdisciplinary programmes.

The Integrated MSc Botany with Computational Biology programme combines Botany with Computer Science.

#### **16.Academic bank of credits (ABC):**

The students were given an orientation regarding the Academic Bank of Credit system.

The institution being affiliated to the University of Calicut follows the credit system prescribed by the syllabus. The syllabus accommodates electives for UG and PG programmes and these are offered to students to gain credits. The students were encouraged to do MOOCs and amass credits. The PG students were instructed to do an NPTEL course to gain credits for internal marks.

Though credit transfer is not technically possible without University approval, students are urged to take online courses to gain credits.

Faculty are encouraged to develop their own approaches to the curriculum and pedagogy. The teaching material prepared, videos and other material are compiled in Learning Management Softwares like Google Classroom and Moodle platforms available to students.

Students are required to take at least one certificate course each year.

#### **17.Skill development:**

Soft skills training is integrated as part of the syllabus in the form of Common Courses. Apart from this, certificate courses in employability skills are also offered to final year UG students. A National Webinar on " The influence of yoga and physical activity towards betterment of human health" was conducted as part of International Yoga Day on 21 June 2021. The aim of the webinar

was to celebrate International Yoga day and educate people about the importance of Yoga.

The college has an MoU with KELTRON for conducting skill-based value-added certificate courses. The following certificate courses were conducted for the 1st year UG students in association with KELTRON.

1. Diploma in Computer Applications (DCA) 2. Certificate Course in Android Application Development 3. Computerized Financial Accounting (Tally & MS Office) 4. Certificate Course in Foreign Accounting.

Value-based education is also an integral part of the curriculum. Constitutional values, human rights, gender, sustainability, etc are inculcated through the curriculum in a timely manner. Dedicated seminars, day celebrations and other events also contribute to this end.

Workshops on various topics are conducted regularly for faculty and students apart from the certificate courses mentioned above. These workshops engaged by experts in the respective fields provide essential skill development.

A collaboration with Coursera gives students free access to an endless number of courses in a given time period as per their liking for skill development through online mode.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college conducted a National webinar on "The Influence of Yoga and Physical Activity towards Betterment of Human Health as part of International Yoga Day on 21 June 2021. The programme was an educative experience to staff and students.

Dissemination of knowledge of Ayurveda and medicinal plants has been a long-standing practice of the institution. The practice of integrating the vernacular knowledge of medicinal plants and Ayurveda in the preparation of 'Karkidaka Kanji' is done regularly every year in July to keep the knowledge alive and transmit it to generations after. This was only temporarily disrupted by the Covid.

Seminars and Conferences regularly engage with these topics apart from the integration of the same in the syllabus.

Indian languages are taught as part of the curriculum for all students. Classroom transactions often allow flexibility for bilingual transactions too.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution has already conducted various seminars and workshops to engage with Outcome-Based Education and to design learning experiences that are student-centric and outcome-based. The existing syllabus is being scrutinised to develop appropriate learning outcomes for those parts where they are not already obvious.

The IQAC conducted the following events to aid faculty in the process.

1. One Day Virtual Conference on Outcome-Based Education on 14 September 2022
2. One Day National Level Workshop on Outcome-Based Education on 23 December, 2022.

The institution also realises the importance of designing appropriate assessment tools to ascertain the attainment of outcomes and trainings are organised to assist faculty. Such tools are employed as part of internal and continuous evaluation system to ensure out-come based education.

**20.Distance education/online education:**

With the Covid still holding sway, the staff and students used the possibilities of online education to the helm. Moodle based LMS and Google Classroom were the preferred LMS platforms . Students and faculty exchanged resources like pdfs, presentations, audio, and videos on these as well as informal chat apps. Zoom and Google Meet helped overcome limits of physical interactions during this period.

Even after of the pandemic subsided, the institution has continued to use the benefits of technology to augment the learning experiences offered in the classrooms.

The students and faculty were encouraged to do online courses. They enrolled for courses from NPTEL and SWAYAM.

**Extended Profile****1.Programme**

1.1

628

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1677

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 240

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 577

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 76

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 76

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>628</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1677</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>240</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>577</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>76</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	76
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	82.44257
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	176
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.E.S Keveeyam College Valanchery, being an affiliated institution of University of Calicut, sticks to the syllabi offered by the university to the respective programmes. Depending on our resource potentiality, institutional goals and concern towards the students we impart quality education through materialistic approaches like Academic Calendar, year wise and monthly plan including course outcomes and programme outcomes, course objectives. The departments also follow specific Time Table for the effective delivery and transaction of the curriculum. The department provides ambient teaching-learning atmosphere for the students. Department meetings on concerned topics are conducted to discuss the progress and to resolve grievances if any. Through the Department diary, the head of the department can monitor the progress of syllabus completion and other activities in curriculum. Teachers' diary enable teachers for systematic planning and self-assessment of the academic activities. Students monitor the progress of curriculum delivery through class

diary. The syllabus is completed and revisions are also done before the commencement of semester examinations. Due to Covid 19 pandemic situation, in the current academic year the classes are conducted in a blended mode. Content delivery was ensured focusing on online teaching methods. Various means of ICT like institutional LMS, Online meets, Google class rooms, YouTube, Moodle platform, conduct of virtual study touretc. Flexible ways were adopted facilitating students and ensuring their active participation in the classes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academicemics/AcademicCalendar">https://meskeveeyamcollege.ac.in/Home/academicemics/AcademicCalendar</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University publishes an academic calendar with dates on when each semester begins and ends along with the Government holidays at the beginning of the academic year. The College prepares its academic Calendar and Handbook in accordance with this. The Internal Quality Assurance Cell headed by the Principal deliberates on the various inclusions and finalises a feasible plan.

Internal examinations, students' seminars, viva and assignments are conducted as per schedule of University and College. On the basis of marks of internal exam remedial coaching is given to weak students. The department always tries to give proper guidance for the meritorious students to achieve their goals. The departments follow effective tutorial system and are keen in conducting Tutorial meeting once in every month. In the tutorial meeting the tutor of the respective classes will discuss important matters regarding the curriculum or college activity with students. The students also got an opportunity to provide a feedback and grievances about the classes to their tutors. During the pandemic online centralised examinations and class tests were conducted by using the combination of online supportive measures. Evaluation of outcomes from the students is continuously monitored and proper guidance and support is provided. Proper career guidance was also given along with coaching for various competitive examinations aiding in proper progression of our students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Evaluation">https://meskeveeyamcollege.ac.in/Home/academics/Evaluation</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**18**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

8

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

267

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution is very keen in integrating the said elements within the scope of the curriculum by sticking on to the mandates prescribed by the University of Calicut. Despite the courses in the curriculum which inculcate environmental awareness, human values and professional ethics, the college caters to these emerging needs by conducting myriad programmes which include day observations, surveys, seminars, invited talks, digital awareness campaign and the like.

The course environmental chemistry offered by the department of chemistry has modules related to Pollution (Air pollution, water pollution, thermal pollution, Noise pollution, Radioactive pollution, etc). Through this module integration of issues of environment and sustainability is integrated to curriculum. The department of Commerce is very active in protecting the environment by planting and protecting plants in the area

surrounded by the department. The zoology department in association with the Bhoomithra sena Club is active in inculcating an appreciation for nature and environmental resources for promoting a sustainable environment among students. An interaction programme with Ecologist was conducted for students in which the most hot and relevant topic "human animal conflict" was discussed. BCA department has organized a workshop on IoT inculcating professional ethics among students. The NSS and NCC units of the college engage the students in building the concept of a sustainable environment. Women Empowerment Cell has been involved in gender sensitizing programmes right from its inception.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

610

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180">https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180">https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

587	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

206	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Slow learners:**Special remedial classes are conducted for slow learners. They are provided with additional online classes and study materials too.

**Bridge Courses:** They help students to transition seamlessly into their Programme by filling the knowledge gap.

**Remedial Coaching:** The teachers support weak students of their own classes.

**Department Library:** Provides specialized interesting books for beginners, Question Book Banks

**E-learning resources**

**Advanced learners-** Extra reference books in different fields of applied branches of the subjects are given. They are given opportunities to participate in different programmes like quizzes, debates etc. and also to interact with well-placed alumni and other experts, so that they could progress to higher levels.

**Student Techie : Computer hardware and software maintenance training**

**Retail Fest, Group discussions- opportunities to interact with important personalities in Retail field especially entrepreneurs.**

**Certificate Courses**

**Seminars and Workshops: Exposure outside college is encouraged apart from the ones at home.**

**Research and Publications**

**Innovation Council and YIP: Promote innovative ideas and technology incubation.**

**Career-Guidance and Placement Cell**

**E-Content Development Centre**

**TRANSIT & FOCUS: Specialized placement and progression training for PG and UG students like coaching for NET and JAM has yielded results that vindicate the efforts for advanced learners.**

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604">https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1677	76

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential learning-

- **Laboratory experiences:** The students are given opportunities to perform experiments in the laboratories and language labs.
- **Local Biodiversity Record:** Students observed the diversity of organisms in the campus and the nearby localities and the data were recorded.
- **Virtual study tours to experience different ecosystems, see laboratory facilities and interact with Scientists**
- **Field studies**

### Participatory learning

- **Seminars-** As part of participatory learning students also conduct seminars on various topics.
- **Debates-** To increase the opportunity for participatory learning the students are made to participate in debates related to social issues, environment conservation etc.
- **Online awareness campaigns-** Online awareness through quiz and google forms are conducted
- **Drama**
- **Translation**
- **Creative writing**
- **News letter preparation**
- **Student Techie-** students are given training on the hardware and software and thus assist the institution in system maintenance.
- **Internships**
- **Projects**
- **Retail and Management fests**

- Competitions on marketing, managing skills, logo designing
- Extension activities

#### Activity Based Learning

- Practical based knowledge was given through laboratory sessions.
- Consultancy and collaborations
- Students are given chance to acquaint with eminent scientists and research institution.
- Service learning through involvement in Palliative Care and cleaning works
- Environmental responsibility
- Promotion of Renewable Energy Harnessing and Waste Management activities
- Observation of Socially and environmentally relevant days.
- Peer Learning- Bright students took initiative to enhance the understanding level of weaker students.
- Programmes are also conducted under NCC, NSS, catering the specific needs of the students.
- Women Empowerment- Nirbhaya and Sthreeshakthi helped to inculcate a sense of self esteem and social security among girl students

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used audio and video classes accompanied by prompts that required responses based on their comprehension of the classes. LMS like Google Classrooms and Moodle were used along with e-mail and telegram to transmit the audio and video materials and PDFs. The E-Content Development Centre of the college was put to optimal use in preparing audio-visual materials and some of these were also uploaded on Youtube. Real-time interaction with teachers was made possible with online meeting apps like Zoom, Google Meet and the like. Online Video Class, PPT, E notes, E books, Videos, Movies, social media, and resources like infliibnet, Shodhganga, www.sciencedirect.com, etc. A majority of the syllabus was inevitably transacted using ICT by all teachers. Apart from covering the syllabus, it has also been used to provide certificate courses of contemporary relevance like that on Covid Awareness. The digital initiatives of the college predate the lockdown; with the E-Content Development Centre of the college being instrumental in producing quality videos even before. The e-learning platforms have benefitted many teachers as well with Faculty Development Webinars.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
76	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
29	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
332	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the norms of University of Calicut, Continuous Internal Evaluation has different components such as internal examinations, assignments, attendance, seminar and viva voce, with fixed weightages to each component. 40% of the internal marks are awarded to one internal assessment. 20% is allocated to assignment, 20% to seminar and 20% to attendance.

There are also slight variations in this scheme in relation to the various courses. Different measures are taken at various levels to ensure that internal assessment is transparent and robust in terms of frequency and variety.

**Internal Evaluation Cell:** The institution has an Internal Evaluation Cell with 8 members and they are conducting the internal examination as per the directions of the university of Calicut without delay. The committee is constituted from the members of various departments in the institution

**Centrally-held Exams:** One centralised internal exam is conducted every semester in addition to class tests.

**Variety:** A miscellany of methods and tools are employed for internal evaluation apart from the standard ones prescribed by the university. This is done frequently by incorporating unit tests conducted class-wise after the completion of each module. Open Book exams, online tests, preparation of assignments, writing TV and radio scripts, preparing manuscript magazines are just some of them. Betterment opportunity for students are offered when necessary to improve the scored marks.

**Feedback:** The answer-scripts are returned to the students with feedback for improvement. Consolidated internal mark sheets are prepared. These marks are uploaded as internal marks of University exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Evaluation">https://meskeveeyamcollege.ac.in/Home/academics/Evaluation</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-structured Grievance Redressal Cell transparent by virtue of its multi-level organisation. The first point of grievance redressal is to the teacher concerned which is followed by the tutor of the class concerned at the next level who is part of the department council headed by the Head of Department. This body discusses all the grievances related to the conduct of internal examination and the valuation process of the same to take measures in accordance with department policies with the permission of the college council including the Principal. At the department level, the students readily come up with minor tabulation errors or so immediately after they receive their answer scripts and other doubts are clarified. This is usually resolved by the teacher concerned and utmost by the tutor. The College-level Grievance Redressal Cell has a coordinator along with his team to take up any issues that go beyond the ambit of the department council. On very rare occasions, there may arise issues that need to be addressed at the University level and the College offers all necessary support to forward any grievances that requires correspondence and support from the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievence%20And%20Redressal%20Cell/1577/1583">https://meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievence%20And%20Redressal%20Cell/1577/1583</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a leading centre of Higher education, the college has recognized Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in accordance with its vision and mission. This facilitates the students to qualify the competitive

examinations and try out higher studies in their respective disciplines. Immediately after the commencement of classes; these POs, PSOs and Cos are communicated effectively to the student community and faculty members. To satisfy the attainment of this goal, we take a number of measures in this institution. Certain procedures are also planned to ensure the above detailed objectives.

#### College website

The college make sure of the effective communication of POs, PSOs and COs of every course offered by the institution through college website.

#### Orientation Programme

Classes are starting with an Orientation programme helps to improve the quality of academic activities. The syllabus, POS, PSOs, COs and scope of the programmes/courses are communicated through this program.

#### Tutorial meetings

Tutors are responsible to ensure that each student has a fair idea about the syllabus, POs, PSOs and COs. For that, the student members and the tutors take out the meetings on a regular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Programmes">https://meskeveeyamcollege.ac.in/Home/academics/Programmes</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College continually strives to attain the program outcomes and implements fundamental methods to appraise the attainment of the outcomes. The evaluation processes are undertaken by each department and the college as a whole.

The Institution compulsorily follows the assessment strategies directed by the University. Continuous evaluation helps to assess

the strength and weakness of a student and, in turn, take necessary steps for making improvement through various kinds of programs considering the individual differences.

The internal assessments are done based on centralized internal examinations, assignments, seminars and attendance. This strategy facilitates the continuous monitoring of students' progress.

Formative assessment conducted by the University also helps to assess the program specific and course outcomes.

The assessment tools are:

Centralized examination Assignments

Seminars

Projects

University examinations

Analysis of examination results

Feedback

Analysis of higher education and employment

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

409

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://meskeveeyamcollege.ac.in/Home/IOAC/Students%20Feedback/2347>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

100000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has given opportunities to students to brainstorm their ideas and a number of activities are being carried out in the campus. The college has a well-established atmosphere for incubation, innovation and research activities. Our college was selected by the MoE to start the functioning of Institution Innovation Council. It is actively functioning to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. IIC of the college organised impact lecture series with four sessions from eminent persons. The Entrepreneur Development Club functions with an objective of creating an entrepreneurial culture among the students. The club is registered with the Department of Industries, Govt. of Kerala and the activities of the club are supervised by the District Industries Centre Malappuram. The ED club of our college has conducted workshops to encourage entrepreneurship among students. It has also organized seminars and promoted industrial visits to develop entrepreneurial spirit

and culture among youth. The Young Innovators Programme(YIP) is a specially designed programme under Kerala Development and Innovation Strategic Council (K-DISC). Intellectual and Entrepreneurship Development Centre under Kerala Start Up Mission is also functioning in the college. Advanced and Well-equipped Research Laboratories are available in the college. The e-learning centre which was set up using the funding of DST-FIST was made functional for post graduate students and research scholars. The Institution has well-established infrastructure facilities for innovation including ICT Lab, Language Lab, E-content Development Centre and Library with e-resources and INFLIBNET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/StudentAffairs/ED%20Club/46/2329">https://meskeveeyamcollege.ac.in/Home/StudentAffairs/ED%20Club/46/2329</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	<a href="https://meskeveeyamcollege.ac.in/Home/research/ResCommerce">https://meskeveeyamcollege.ac.in/Home/research/ResCommerce</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of our department is designed to sensitize students to the needs of the community and to develop in

them civic and social responsibilities even while addressing actual needs of the society.

#### Tribal colony visit

Students visited a tribal colony situated in Idukki district. It was an overwhelming experience for the students to learn about the lifestyle and struggles of the developing population. Spending time with the group, addressing their struggles and stress was enriching for both the tribal group and students.

#### Care at home

Psychology department provides individual and group counseling support to a group of students and parents around the town who are funded by the MES group. Every second Saturday, faculties and selected students provide counseling support and monitor the progress of each member of the group. In order to enhance their overall happiness, enriching talks, cultural programmes, games and also carried out parallely.

#### Counseling cell

A counseling cell provides a facility for individual and group counseling with free of all charges. Students, staff and their families benefit from this facility. Tele-counseling is also made available for the local population living around the campus.

#### Energy conservation and awareness

Energy conservation forum conducted a survey on energy conservation and awareness and distributed LED bulbs which assembled by studentsto needy people.

An awareness programme regarding Tax filing was done to the salaried employees tofamiliarizethe tax filing system.

An awareness programme on Entrepreneurship was conducted in MES Higher secondary school Valanchery

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Outreach/Gramodaya/1887">https://meskeveeyamcollege.ac.in/Home/Outreach/Gramodaya/1887</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

955

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

155

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment's, seminar halls, library and hostels. Class rooms are ICT enabled to support conventional and blended learning.

To fulfill the demands of experiential learning the college is equipped with 17 laboratories. This includes the specially designed lab-integrated class rooms of MSc Zoology. Department of Chemistry has DST-FIST funded Research Laboratory and Polymer processing Lab. The college has an e-Learning center and E-Content Development Centre.

The computing equipments and facilities in the college make the learning process easier with an excellent computer-student ratio.

The college has a herbal garden named 'SUSRUTHAM'. An open air class room named 'ILLUMINA' is set in the middle of the college herbal garden.

The College radio named 'CheeniFM' explores entertainment and academic news. College also has a campus centre of School of Distance Education, of University of Calicut.

The college central library situated in a separate block in a prime area of the campus.

The Language Lab under Department of English has been used to facilitate class room engagement and interaction via computer

based exercises. The Lab consists of 24 computers primarily built on the principle called as LSRW - Listen, Speak, Read and Write method of learning.

Lifts, wheelchairs, ramps have been arranged for the Divyaang which makes the campus inclusive in all aspect.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The auditorium is a venue for college arts fest, college annual day etc. Open auditorium is an active space for cultural activities like music, street plays, talks, and poetry etc. The fully air conditioned audiovisual hall is extensively used for the conduct of curricular and co curricular activities.

The play ground in the campus is used for outdoor games like Cricket, football and baseball. There is a separate basketball court in the campus. Training arrangements are often made with experts for football, volleyball and basket ball. Large numbers of students have participated and marked achievements in University, District, State and National level competitions.

Badam gallery helps the students view the sports and games going on in the ground. The garden benches provide ample space to the students for their common talks in which sharing of ideas takes place.

A fully arranged gymnasium under the department of physical education is open from 6.30 am. It has latest equipments and machines: cross Trainer, Tread mill, bench press parallel, bench press elevator, reverse pec deck, barbell and weights, weight lifting set, yoga mat, ab-crunch machine, T-bar, squat machine to name a few. The college yoga centre is set up in order to induce tranquility and serenity of mind.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.00073

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library comprises reference section, stack area, reading area and Network Resource Centre. Library provides special area for students under FOCUS and TRANSIT. Research and PG reference are located separately. There is a spare corner in the library for Gandhian thoughts. Network resource centre facilitates Internet access.

Library is fully automated with KOHA. (Library link <http://117.211.166.170:8001>, Installed operating system UBUNTU 18.04). The software facilitates users to reserve, renew and recommend books in online mode. In house/remote access to electronic database is provided to users creating a login ID and password. The registered user can access e-journals, e-books and other electronic resources using NLIST of INFLIBNET. Institutional resources like previous year question papers, newspaper clippings, e-books and dissertation thesis are made available to the users through D space integrated with KOHA. Students were also provided with the facilities of NDL (National Digital Library) through which they can access books in digitalized format.

The Book Bank in the college was established in the post accreditation period with the financial assistance of PTA. The institution takes earnest effort to collect and maintain rare books in the library. Annual stock verification and maintenance of books are carried out well in time. Library Advisory Committee which comprises of representatives of teachers and students helps to review the Library system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://117.211.166.170:8001/">http://117.211.166.170:8001/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46424

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has well established mechanism for upgrading and deploying IT infrastructure to ensure efficient functioning. The classrooms are equipped with LCD projector and internet facility. Presently there are five Computer labs with LAN and internet facility for the use of students.Wi-Fi connection is available in

the campus. Bandwidth of internet connection is updated to 100 MBPS on 2021 with fully structured networking including optical fiber.

A Network resource centre and E Learning Centre assists the students to access internet and e-resources. Access to e-journals and e-books are provided by the N-LIST. The institution is equipped with 216 computers of which 42 are provided in the office and departments. Power supply is ensured by 10 Uninterrupted Power Supplies (UPS) of total 76 KV and two generators of 125kv and 10 KV. The fully equipped ICT Labs are centres of the National Testing Agency to conduct online exams.

ERP software Total Campus solution designed by Meshi Logic, Calicut, Kerala, was introduced from 2013 which facilitates automated student management, attendance, timetable, internal marks preparation, staff profiling and performance evaluation. Parent portal, student portal, SMS alert and other relevant services are also part of the software. Financial management software from D'Katia technologies and a mobile Application was also introduced from 2018 February onwards for hassle free attendance marking and viewing student details.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

#### 4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.40464

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has developed an established system of procedures with a Planning Board comprising Secretary of College Managing Committee, Principal, IQAC coordinator and Head Accountant.

A senior faculty heads the infrastructure maintenance committee. An infrastructure maintenance register is kept. The campus supervisor will scan requirements daily to carry out maintenance supported by engineering and electrical supervisors, the housekeeping and the security staff.

An ICT monitoring cell coordinated by the Head of Department of Computer Science has members from all departments to monitor IT infrastructure with technical assistance. Professional help is sought when required.

Maintenance of lab equipment is undertaken by professionals with

AMC after warranty. Sufficient lab assistants are posted. Safety regulations are exhibited in the laboratories. A nominal fee from outside students is used for maintenance. Optimum utilisation of the Language lab is ensured with additional hours. Physical education Department maintains sports amenities.

The fully-automated library using BookMagic software with a network resource centre is open on holidays too. The Library Advisory Committee direct Library services.

All facilities maintain log books. Stock registers are verified periodically.

Class rooms are used under SDE, University of Calicut; and for Coaching Centre for Minority Youths, Govt. of Kerala. Auditorium, Conference hall, AV Hall, and Cheenimarachuvadu (ecofriendly open stage) are used by the college and by the public on request. Various committees monitor canteen, hostel, labs and college bus. Water purifiers, sanitary napkin vending machines and incinerators are serviced periodically. The Botanical garden with plants labelled is maintained by students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

839

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

126

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
349	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
349	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

59

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

174

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

23

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College Student Union (Student Council) is instrumental in both academic and non -academic activities. The college conducts election in parliamentary mode. Girls are given fifty percentage reservations in every class. The office bearers comprising Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, University Union Councilor, Fine Arts Secretary, Sports Captain and Secretaries of department associations are selected from the elected members. College Union organizes Sports Day, Arts day, College Day and celebration of festivals.

Class representatives have a say in academics and co-curriculars. All cells and forums ensure student representation. SQAC, Library Advisory Committee, Women Development Cell, Electoral literacy club, NSS have student coordinators with guidance of teacher coordinators. Statutory bodies like anti-ragging cell, antisexual harassment cell, grievance redressal cell also have of student representation. Surveys under UBA and Swachh Bharat are conducted by the students from all departments. Students organize creative programs at the village adopted under Gramodaya project. NSS and NCC units functions effectively under the leadership of the officers and student coordinators. Women Cell activities train

girl students with life skills. Institution innovation council, Anti narcotic and Red ribbon Club. They engage in philanthropic activities that include visits to old age home and juvenile home for providing emotional support. The representation of students in the clubs and forums make it transparent and creative. The College Union Chairman finds representation in Internal Quality Assurance Cell. His opinion is well-documented and considered for implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

59

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'MES KEVEEYAM COLLEGE ALUMNI ASSOCIATION VALANCHERY' is the alma matter of post students of the college. Today it is a registered body with the registration number MPM/CA/554/2018 under societies registration act XXI of 1860. Every outgoing student is enrolled to this association. The Alumni association actively engages itself in the developmental activities of the college. The objectives are:

To foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Alumni Association, small and informal group meetings of the alumni.

To promote the interest of MES KEVEEYAM College, Valanchery by fostering and keeping alive a spirit of loyalty to the college and continuing concern for its welfare, like raising funds and securing gifts to the college and communicating and participating with the authorities of the college on matters of mutual interests. To act in accordance with the rules contained in societies

Registration Act XXI 1860. Our alumni are a strong force for all aspects in the college. Many of them are holding reputed status in and outside the country. They make financial and non financial contributions. They serve as resource persons for seminars and career guidance and provide opportunities for young generation in the campus to get placed. They give feedback on curriculum and facilities available on the campus. They serve as volunteers in various social service activities organized by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Muslim Educational Society (MES) had its inception in 1964 under the guardianship of the visionary, Late Dr. P. K. Abdul Gafoor. Today it is one of the largest educational agency in the state of Kerala. MES Keveeyam College was established in 1981; aiming to socially and educationally elevate the rural population of

Valanchery .

### Vision

Be a leading Centre of Higher Learning nurturing all-round academic excellence along with core human values; a vibrant institution, that enlightens and empowers the youth.

### Mission

To fulfill the higher educational aspirations of the youth by equipping them with knowledge and skills for achieving upward mobility.

To strive continuously, to maintain and improve quality standards creating a benchmark for excellence.

To offer the students a wholesome campus experience; make them emerge as fine human beings and worthy citizen of a dynamic, pluralistic and egalitarian world.

The core values of the institution are secularism, equity, social commitment, quality, professional ethics and humanism. The college governance is guided by Muslim Educational Society. The principal acts as intermediate between the management and various stakeholders. College Council is the top decision making body within the institution. HODs are responsible for academic governance within the department according to the policies of IQAC and Managing Committee.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission">https://meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the college is decentralized and there is a system of participative management. The governing body, constituted by Muslim Educational Society, leads the run of the college as per the rules and regulations of UGC, Government of Kerala and University of Calicut. The committee frames policies

and strategies for the development of the institution in due consultation with all the stake holders. The Principal is authorized to take decisions about the day-to-day administrative and academic affairs of the institution; supported by the college council and IQAC. The decisions taken in the college council are implemented at the department level through respective heads. HODs' share the responsibility with other faculties of the department. The class tutors deal with the students in their respective classes. Students individually or in groups through their class representatives express their needs and suggestions to their class tutor, who in turn put those suggestions in the Department Council. Heads of the Departments present the suggestions from each department during the staff council meetings, the council gives recommendation to governing body for implementation. If found as a matter demanding attention the governing body, decide to approve it and entrust its implementation to Principal through suitable wings of administrative section.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Administration/Organogram">https://meskeveeyamcollege.ac.in/Home/Administration/Organogram</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed. The IQAC drafted a strategic plan, for the institution, by analysing current environment, and envisaging the direction to excellence based on new NEP. The document of plan was placed in the governing body; after the review the strategic plan was approved for the year 2025 as a continuation of what was achieved during the years 2015-20. The strategic goals are:

Technology enabled teaching learning: Enriched teaching-learning process in line with the UGC policy of blended learning

Student Support: Utmost importance is given to student support activities, skill development and vocational training: based on NSQF, the institution envisages to give Vocational Training and Skill Development Entrepreneur Incubation Centre: to promote entrepreneurial skills in students and to help them for start-ups

**Fully automated and digitized library:**

The importance of library as a learning resource is fully taken into consideration.

**Infrastructure augmentation:**

In order to accommodate the new programmes and courses infrastructure additions are envisaged.

**Research and Consultancy:**

The research activities in the research centres are to be promoted and consultancy services to be enhanced.

**Community Outreach:**

Extending the resources of the college to the community is taken as our social responsibility and various extensive activities are envisaged.

**E-Governance:**

A thorough transformation to complete e-governance in all the areas is a concern.

**Centre of excellence and autonomy:**

Through quality enhancement, we would like to be a centre of excellence and get recognition as an autonomous institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MES KEEVEEYAM COLLEGE, a Govt. Aided institution affiliated to the University of Calicut run by the MES, the pioneer agency in education in Kerala. Administrative decisions of the college are

taken by the duly constituted governing body based on the widely accepted and time tested principles of MES. Principal of the college is the leader of the administrative and academic governance of the college. He effectively supervises and manages the administration of the college and co-ordinate the teaching learning process of the different departments of study. College council is established for every academic year and it is headed by the Principal. All the HODs, IQAC coordinator, two elected members, head accountant and Librarian constitute the College Council.

The IQAC is constituted with the aim to monitor and assure the quality parameters given by the university and National Assessment and Accreditation Council. It is under the chairmanship of the Principal and he is assisted by the Coordinator. IQAC comprises of members from faculty, industry, society and academia outside campus. Representatives of alumni, parents and students are also members of IQAC. In addition there are a number of academic and administrative bodies like College Development council, Academic Monitoring Cell, Admission Committee and statutory cells like Anti-Ragging Cell, Anti Sexual Harassment Cell, Human Rights Forum, Women Empowerment Cell, Road Safety Club, Red Ribbon Club, Anti-Narcotic Club, NSS, NCC are functioning effectively in the college

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://meskeveeyamcollege.ac.in/Home/Administration/Organogram">https://meskeveeyamcollege.ac.in/Home/Administration/Organogram</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides maximum welfare measures for the upliftment of its staff members by providing cordial and favorable working environment. They are honoured for their achievements and mementos are presented to them as a token of appreciation. There is the best performing teacher award selected by the IQAC. All the welfare schemes of government like Pension, Gratuity, PF, Group Accident Insurance, maternity and paternity leaves, etc. are available to all the regular teaching and non-teaching staff. The institution also provides duty leave to teaching staff for attending various Training Programmes/ Orientation/ Refresher/ Workshops /Seminars. 15 casual leaves are available to the teaching staff and 20 for the non-teaching staff annually. We have a cooperative credit society which provides loans with a very nominal interest. The management provides Group Insurance and on the basis of performance incentives are given to them by the management. PhD holders are given additional increments in the salary. Dr. N K Muhammed chair give research grant for minor research projects and travel grant for paper presentations in international conferences. The common benefits enjoyed by regular and ad-hoc staffs of the college are, Day care, a subsidized rate in Cooperative store and Canteen, Separate parking space, Hostel facility, Salary advance, and Faculty development programmes for both teaching and non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

76

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### 1. Student evaluation of teachers:

In order to evaluate the quality of the teaching staff, the students are asked to mark the assessment of a teacher using software implemented by the IQAC.

#### 2. Self-Appraisal of Teachers:

Every teacher has to furnish the self-appraisal form (Academic Performance Indicator) which provides annual performance of teachers which include curricular, co-curricular, as well as research activities that they have conducted every year. The self-appraisal form of regular teachers is the basic requirement for their career advancement as per the guidelines of UGC. The self-appraisal form is collected from ad-hoc faculty by the IQAC, and incentives are given based on it.

#### 3. Self-Appraisal of non-teaching staff:

IQAC collects self-appraisal form from non-teaching staff to assess their performance.

#### 4. Monthly and Annual reports:

The monthly and annual reports prepared by the Heads of the Departments contains all the activities organized in the department including invited lectures, seminars organized, as well

as the major achievements of the students and the faculty members.

#### 5. Academic Monitoring Cell:

The completion of the syllabus by the teachers is ensured by the Principal through the academic monitoring cell

#### 6. Review by IQAC core committee:

During the annual internal academic auditing, the core committee of IQAC review the profile of teachers and put forward suggestions for improvement in the performance.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%206/6.3.5/Self%20Appraisal%20%202021-22%20(1).pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%206/6.3.5/Self%20Appraisal%20%202021-22%20(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent and well planned financial management system in which Government and Management are the main sources of funds. There exists a mechanism of external and internal audit for financial statements of the institution. Financial audits of grants and funds sanctioned by Government/UGC are done at three levels

Chartered Accountant-After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government/UGC are initially submitted to Chartered Accountant The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities.

Directorate of Collegiate Education- At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

Accountant General, Kerala-The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds.

Financial Audits of grants and funds sanctioned by Management: The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally. On behalf of the Management, all daily transactions are verified by the Secretary of the College Management Committee.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource">https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5000000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mechanism for mobilisation of resource ensures transparency and accountability. Being a government aided college; the major source of funding for the institution comes from state government and college management. All possible efforts are done to generate funds for infrastructure development and research from various state and central governmental agencies. The Governing body coordinates the effective utilisation of the funds. The

Institution is a centrally managed non-profit organisation with honorary governing body members which ensures the income generated is spent optimally in the institution itself. A financial advisory body is there to monitor the utilization of management funds. The government funds are taken care of by the Planning board, UGC Cell, DST-FIST cell and RUSA cell of the college. Tuition fee and Corporate grant are used for the infrastructure development and academic activities. Government funds are optimally used and properly audited. Institution maintains an internal-external audit for effective and efficient utilization of available financial resources. Major sources of income for the college are

1. Grant in aid from Government of Kerala
2. Funds and RUSA for infrastructure development
3. Fund from DST for development of research infrastructure
4. UGC
5. Central/State Government funding for NSS and NCC.
6. Scholarship for Students from both state and central government
7. Fees collected from self-financing courses
8. Hostel fees
9. Funds from non-governmental bodies like PTA, Alumni and philanthropists,
10. Rent from external bodies for conducting examinations.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource">https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has a vital role in the quality enhancement initiatives in the college. Each year IQAC prepares an action plan for the college. Periodical reviews, audit and feedback system of the IQAC helps to achieve the preplanned objectives. IQAC contributed to the overall developmental and academic activities of the institution. Academic, co-curricular, infrastructural development, etc. are constantly monitored and proper guidelines are given to all the stake holders of the college. Significant Activities and contributions are made by IQAC in the academic year 2021-22. IQAC has encouraged teachers to use digital modes for transaction. Use of facilities of ECDC was promoted. Indigenous learning management system KVM LMS was maintained. Suvidya meritorious scholarship was given away to the students. Programmes for promoting innovations under Institution Innovation Council and IEDC were guided by IQAC. The college participated in NIRF and Atal Ranking for Institutional Innovation Achievements. Internal academic audits and an external annual audit was conducted. IQAC coordinated the activities under the PARAMARSH scheme of UGC for mentoring the non-accredited institutions. Several faculty development programmes were organised under the scheme.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/IQAC/Action%20Taken%20Report/176">https://meskeveeyamcollege.ac.in/Home/IQAC/Action%20Taken%20Report/176</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC; in order to review the teaching-learning process, learning outcomes, the IQAC has introduced continuous and effective feedback system in the college. The Cell is collecting feedback from different stake holders of the college.

Students' feedback: Feedbacks from the students are collected online through the software TCS (Total Campus Solution). At the end of every year students are requested to give their opinion on

teaching learning process and facilities available in the college. Students evaluate the performance of the teachers as well. IQAC analyses the data and gives proper guidance and suggestions. IQAC has placed suggestion box at college to receive feedback, suggestions and grievances from its stake holders, to ensure better and updated services to our student communities. Feedback on curriculum obtained from students is analyzed and suggestions are placed before the concerned boards of University for modification.

**Teachers' feedback:** There is a proper system to collect feedback from teachers as well. This helps the IQAC in preparing plans and setting new goals for the next academic year

**Parents' feedback:** While holding PTA meetings, the cell collect feedback from parents Cell analyses the collected data and evaluate to gather valuable guidelines from parents of our students.

**Alumni Feedback:** IQAC gives emphasis on collecting feedback from alumni members while conducting alumni meetings. In addition College website provides provision to alumni to give their feedback and suggestions.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%206/6.5.2/Quality%20Assessment%20Report%202021-22%2008.12.2022.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%206/6.5.2/Quality%20Assessment%20Report%202021-22%2008.12.2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://meskeveeyamcollege.ac.in/Uploads/Files/IQAC%20Annual%20Report%202021-22.pdf">https://meskeveeyamcollege.ac.in/Uploads/Files/IQAC%20Annual%20Report%202021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We practice to bring a positive change in the attitude and support equity among genders within the institute. "Shakthi" - Women empowerment forum which functions under KSWDC focuses on motivating the girl students to strive for gender equality in diverse fields.

Counseling cell conducted individual and group counseling, yoga sessions, pre-marital counseling etc. Helen's House, a shelter program for the differently-abled also functions in the campus.

Anti-sexual harassment cell functions in the college as a statutory body which hears grievances related to sexual harassment.

There is a prayer hall, day care centre, fitness centre, Boys centre and girls centre attached with washrooms. The 'Girls' Centre' is equipped with sanitary pad vending machines and efficient sanitary pad disposal system as well as a sick room.

Major Programmes organised by Women Cell this Year

1. Webinar on "Education and changes to be made in marriage"
2. Soap Making Workshop
3. Collage making competition
4. Entrepreneurial Skill Development Programme

5. Workshop on paper bag, mask and paper pen making
6. Sales day
7. Flash Mob to create an awareness of the concept of Woman Empowerment.
8. Webinar on Effective communication
9. Talk on "Women and her Problems: Physiological and Psychological"
- 10 .Talk on 'Gender Equality' and the Release of Manuscript Magazine
11. Elocution Competition on The War and Sufferings of Women as part of International Women's Day
12. Workshop on soap, paper pen and paper bag making for the students at VKM special school
13. Seminar on Women entrepreneur- scope and challenges
14. Workshop on Fabric painting

File Description	Documents
Annual gender sensitization action plan	<a href="https://meskeveeyamcollege.ac.in/Uploads/Files/WEC%20report%202021-22-min.pdf">https://meskeveeyamcollege.ac.in/Uploads/Files/WEC%20report%202021-22-min.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.1/7.1.1%20Supporting%20documents.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.1/7.1.1%20Supporting%20documents.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As part of the Green Initiative, the college constantly tries to reduce waste through reuse and recycling. The Bhoomitra Sena club functions along with Nature Club, NCC, and NSS to give emphasis on reducing the generation of waste material and its proper disposal in the campus.

#### Solid Waste

Several measures have been implemented to keep the campus ecofriendly. Cups, plates, straws, and cutlery made of plastic are banned. Campus remains a plastic-free zone even during programmes.

Paper usage for office purposes and notices has been replaced by electronic media. Separate bins for non-biodegradable and biodegradable waste are kept at every nook and cranny of the campus. College canteen and the hostels are equipped with biogas plants. The gas produced is used for cooking purposes and bio-composting. The compost is utilized for vegetable cultivation and gardening in the campus. An incinerator has also been installed in the campus.

#### Liquid waste

The major liquid waste includes effluents from toilets and laboratories. Black water from toilets of hostels and college is being collected, treated and disposed utilizing proper septic tank (10 of them) and soak pit system constructed in the premises. Laboratory liquid chemical waste is collected and safely disposed after proper neutralization.

#### E- Waste

E-waste generation is minimized by purchasing durable products in required quantity. Some of the used equipment is exchanged with the vendor and a buyback system is implemented.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	A. Any 4 or all of the above

**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The student population is inclusive of students from all sections of society, economically and socially. The SC/ST cell of the college was established with the purpose to empower the SC/ST students in the college and to facilitate financial support. Under the 'Study in India' project, students from other countries have been enrolled in the college. Individuals from different religious affiliations, socio-economic background and so on are part of the college.

Women Empowerment Cell - SAKTHI, Unnat Bharat Abhiyan, NSS, NCC and extension programmes incorporate activities that promote harmony towards cultural, regional, linguistic and other diversities.

As an esteemed institute in the locality, it was a necessity to look into the situation Covid had created and do its best to support fellow citizens. To fulfill the same, the institute collaborated with the 'We Care' programme launched by MES. Firstly, NSS distributed Covid Kit including oximeters, sanitizers and masks in the nearby villages. Awareness Classes were also conducted. Secondly, the students of the department visited the houses of the villages and registered the senior citizens for vaccination. They also assisted the health care workers for the data entry of persons being vaccinated. Thirdly, NCC assisted the Mega Vaccination Drive in the campus and 3300 people received vaccines during the camp. Tele-counselling was also made available for the covid patients in quarantine by the department of Psychology. As a member of 'Beat Covid Campaign', Mahatma Gandhi National Council of Rural Education recognized our institution's service.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Republic Day is celebrated every year to inculcate the values of brotherhood, equality and freedom. The principal of the college hoists the national flag and receives the Guard of Honor of NCC.

The college celebrates Independence Day. It awakens the youth to strengthen the country morally, socially and economically and imparts the traditional values and heritage of our country and instills the need to protect them.

NSS and NCC units engaged in cleaning the grounds of nearby government offices and college grounds on Gandhi Jayanti. The cleanliness drive was also organized.

WEC provides a platform to empower girl students. The Department of Physical Education organises yoga and meditation sessions and classes in association with International Yoga Day.

As part of the Reading Week celebrations, the Department of English and the Department of Oriental Languages organise different programmes.

As part of the World Environment Day, tree plantation drives and awareness programmes as well as workshops for making paper bag etc are organized on this day.

Red Ribbon club organized Blood Donation camp and observed World Aids day.

Bhoomithra Club brings awareness to reduce energy consumption and observe important days like Ozone Day, World Wetland Day, World Wild Life Day etc.

Department of Malayalam organized a commemorating speech on Vaikom Muhammed Basheer.

Media literacy awareness programme conducted in the campus as part of Government of Kerala initiative 'Sathyameva Jayathe'

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.9/7.1.9%20Supporting%20Document.docx%20.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.9/7.1.9%20Supporting%20Document.docx%20.pdf</a>
Any other relevant information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.9/ANN UAL%20NEWS%20LETTER%202021-22.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202021-22/Criteria%207/7.1.9/ANN UAL%20NEWS%20LETTER%202021-22.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On Republic and Independence Day, Principal hoisted the national flag and received the guard of honour. College participated in "HAR GHAR THIRANGA" distribution of saplings, march, cycle rally and cleaning were also organised.

On World Environmental Day, a talk on 'Environment and a webinar on "Lakshadweep Islands a Fragile Ecology" were conducted and planted medicinal plants.

On Reading Day, talk on "Reading of Survival and Resistance", Speech Competition, release of book reviews, Book Fair, Donation of books to nearby schools, spot magazine creation and book review competition.

A workshop on 'Yoga for Health and Wellness' and a street play was staged on International Yoga Day.

On World Anti-Narcotic Day Webinar on 'Youth and Drug Addiction',

a blood donation camp and a quiz competition were conducted. NCC cadets donated blood to district hospital Tirur.

NSS conducted a Quiz on Gandhi Jayanthi. On Hiroshima & Nagasaki Remembrance Day, a poster-making competition organized. On Children's day, NSS donated stationery and books to Govt. Children's Home Thavanur. On Armed Forces Flag Day, NCC collected fund through the distribution of flags.

On International Women Day, WEC-Sakthi in association with KSWDC organized a talk on 'Gender Equality'.

Ozone Day, World Wetland Day, National Science Day, World Water Day, PremChand Day, Basheer Day, National Education Day, Hindi Day, and World Arabic Language Day were observed . Interdepartmental business quiz was conducted as part of World Retail Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1: Social Responsibilities and Community Engagement

1. Title of the practice -We Care- Supporting the Society during COVID

#### 2. Objectives of the Practice

- To inculcate in students social values and compassion towards fellow beings and support the local community

- To make students capable of organizing events efficiently and

responsibly during restrictive protocols

### 3. The Context

Coping with the isolation and deprivation of pandemic

### 4. The Practice

a, Survey and awareness classes under NSS to prevent the spread

b, Registration for COVID 19 vaccination in nearby villages

c, Distributed oximeters, sanitizers, and masks by NSS and NCC

d, NCC assisted the Mega Vaccination Drive and 3300 people received vaccine.

e, Tele-counselling for the covid patients

### 5. Evidence of Success

Supportive activities reduced the risk of the pandemic.

Certificate of Recognition from MGNCRE.

### 6. Problems Encountered

The major challenge was the difficulty to execute the plans considering restrictions of rules and regulations

### BEST PRACTICE 2: Research Facilitation

1. Title of the practice - Insight

2. Objectives of the Practice

To enhance qualitative and quantitative academic research.

### 3. The Context

To enhance the production of innovative knowledge

### 4. The Practice

a, Insight - International Conference

b, Inauguration of research centre- Commerce

c, Athira Book Corner

d, FDPs on Research

e, Donation of books and thesis to Central library from the collection of Dr. Sarada.

## 5. Evidence of Success

a, 7 Ph.D Awardees, 2 guideships

b. 16 Research papers in national, international journals, 19 Book chapters

## 6. Problems Encountered

Need of more research centers and advanced lab facility

File Description	Documents
Best practices in the Institutional website	<a href="https://meskeveeyamcollege.ac.in/Home/IQAC/Best%20Practices/2632">https://meskeveeyamcollege.ac.in/Home/IQAC/Best%20Practices/2632</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1IBiWDO09E2f3CuSKQTHeqvlyY900mtLGb/view">https://drive.google.com/file/d/1IBiWDO09E2f3CuSKQTHeqvlyY900mtLGb/view</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M E S Keveeyam College Valanchery was established in 1981 with the intention of providing higher education to weaker sections of the society, especially minority. Considering the students from surrounding rural area, a Coaching Centre for Minority Youth and a Premarital Counselling Centre functioned at the college by the Directorate of Minority Welfare, Government of Kerala. Besides,

the college has a functional Counselling Centre and Women Empowerment Cell. The results have been discernible. In the recent years, there has been a significant increase in the enrolment of female students belonging to the minority community and a trend of increasing number of re-enrolment of female students who had taken

a break.

The Women Empowerment Cell (SAKTHI) has been actively working with thrust on all-round development of female students of the college. Many seminars and workshops have been conducted under Women Empowerment cell for the female students. JEEVANAM is a novel initiative of women cell to provide financial assistance and training for students to start ventures in areas such as, tailoring, embroidery, craft, painting, cooking, soap and balm making, ornament making, photography, DTP related works, mehendi, bridal make up, cake making etc. The college organizes sales day to showcase their product or services. Profit of the ventures can be utilised for their educational purposes.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Encourage departments to start new certificate courses.
- MoU with government agencies to conduct certificate courses.
- Linkages between institutions for student projects and internships.
- Product/process development and entrepreneurship to be promoted. Seed money and incubation centre upto 1 lakh.
- Facilitation Centre for self-employment of students
- Application for Jeevanam fund to be invited.
- Development of e-content by teachers and students to be promoted and enhance content in LMS
- FDPs on contemporary topics to be conducted by all departments.
- Implement OBE
- Mentoring system to be strengthened.
- Digitalization of library
- Subscription to E journals, and number of titles to be enhanced
- Increase the accession to library and e-resources
- Internal Evaluation System to be reformed, to asses COs and Pos.
- Internal & External Academic Audit.
- Participation in courses conducted by University HRDC may be

encouraged.

- Professional development programmes for NTS.
- Psychology training programme for teachers
- Publication of articles in journals/books by faculty members to be encouraged
- Extension activities
- Internships in all departments
- Scholarships to be increased
- Capacity-building initiatives: soft skill development, language and communication skill, life skills, ICT/computing skills etc.
- Competence building: Guidance for competitive examinations, career-counseling,
- Alumni involvement in developmental activities
- E-governance
- Value-based education, gender-equity, environmental-consciousness, professional-ethics, tolerance and harmony to be promoted
- Celebrate days of national and international importance
- News channel
- Green practices in campus
- Green audit and energy audit
- Incentives to teachers: Financial support to attend conferences, workshops and towards membership fee of professional bodies
- Placement drives with additional focus to place slow learners too
- Applying for NIRF